

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 12 May 2016
Start Time: 7.00 pm
Finish Time: 10.30 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer),

Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Atiqul Hoque, Cllr Ricky Rogers, Cllr Brian Dalton (Chairman), Cllr Richard Clewer, Cllr Mary Douglas, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice-Chair)

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager

Lisa Moore, Democratic Services Officer

Winnie Manning, Team Leader, Youth Development Services Community Youth Officer

Joanne Patterson, Highways & Streetscene South – Manager

Town and Parish Councils

Salisbury City Council – Cllr M Osment & Cllr M Willmot

Partners

Wiltshire Police – Inspector David Minty

Dorset & Wiltshire Fire & Rescue – Louis Minchella, Salisbury District Commander

Total in attendance: 44

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>																								
1	<p><u>Election of a Chairman</u></p> <p>Nominations for Chairman for 2016/17 were sought.</p> <p>Councillors Walsh and Clewer were nominated, the vote resulted in a tie with four votes each. The Board Members then agreed to decide the Chairman for the 2016/17 year period by the flip of a coin.</p> <p><u>Decision</u> Councillor Richard Clewer was elected as Chairman for 2016/17.</p>																								
2	<p><u>Election of a Vice Chairman</u></p> <p>Cllr Richard Clewer was in the Chair.</p> <p>Nominations for Vice Chairman were sought.</p> <p><u>Decision</u> Cllr John Walsh was elected as Vice Chairman of the Salisbury Area Board for 2016/17.</p>																								
3	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting.</p>																								
4	<p><u>Representatives to Outside Bodies</u></p> <p>The Board considered the list of Outside Bodies and appointed the following representatives to serve on them:</p> <table border="1" data-bbox="336 1429 1477 1995"> <thead> <tr> <th data-bbox="336 1429 1054 1503">Outside Body</th> <th data-bbox="1054 1429 1477 1503">Representative</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1503 1054 1576">Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the relief of need.</td> <td data-bbox="1054 1503 1477 1576">Cllr Bill Moss</td> </tr> <tr> <td data-bbox="336 1576 1054 1615">Salisbury Air Quality Action Group</td> <td data-bbox="1054 1576 1477 1615">Cllr Richard Clewer</td> </tr> <tr> <td data-bbox="336 1615 1054 1653">Salisbury Conservation Advisory Panel</td> <td data-bbox="1054 1615 1477 1653">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1653 1054 1691">Salisbury Cycling Liaison Panel</td> <td data-bbox="1054 1653 1477 1691">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1691 1054 1729">Salisbury International Arts Festival</td> <td data-bbox="1054 1691 1477 1729">Cllr Mary Douglas</td> </tr> <tr> <td data-bbox="336 1729 1054 1767">Salisbury Trust for the Homeless</td> <td data-bbox="1054 1729 1477 1767">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1767 1054 1841">Salisbury Woman's Refuge</td> <td data-bbox="1054 1767 1477 1841">To be appointed out of meeting.</td> </tr> <tr> <td data-bbox="336 1841 1054 1879">Salisbury Local Youth Network</td> <td data-bbox="1054 1841 1477 1879">Cllr Rogers & Cllr Douglas</td> </tr> <tr> <td data-bbox="336 1879 1054 1917">St Edmunds Arts Trust (Salisbury Arts Centre)</td> <td data-bbox="1054 1879 1477 1917">Cllr Atiqul Hoque</td> </tr> <tr> <td data-bbox="336 1917 1054 1955">Salisbury Health & Wellbeing Board</td> <td data-bbox="1054 1917 1477 1955">Cllr John Walsh</td> </tr> <tr> <td data-bbox="336 1955 1054 1995">Salisbury Community Area Transport Group</td> <td data-bbox="1054 1955 1477 1995">Cllr John Walsh</td> </tr> </tbody> </table>	Outside Body	Representative	Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the relief of need.	Cllr Bill Moss	Salisbury Air Quality Action Group	Cllr Richard Clewer	Salisbury Conservation Advisory Panel	Cllr John Walsh	Salisbury Cycling Liaison Panel	Cllr John Walsh	Salisbury International Arts Festival	Cllr Mary Douglas	Salisbury Trust for the Homeless	Cllr John Walsh	Salisbury Woman's Refuge	To be appointed out of meeting.	Salisbury Local Youth Network	Cllr Rogers & Cllr Douglas	St Edmunds Arts Trust (Salisbury Arts Centre)	Cllr Atiqul Hoque	Salisbury Health & Wellbeing Board	Cllr John Walsh	Salisbury Community Area Transport Group	Cllr John Walsh
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5	<p><u>Apologies for Absence</u></p> <p>There were none.</p>								
6	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 10 March 2016, were agreed as a correct record and signed by the Chairman.</p> <p>Cllr Walsh updated on the issue of tarmac outside Lloyds Bank on Blue Boar Row. This had been left by Scottish and Southern Electricity who were now being fined by the day until they resolved the issue.</p> <p>The Chairman asked for the amount of the fine to be found out and brought back to the next meeting.</p>								
7	<p><u>Declarations of Interest</u></p> <p>Cllr Mary Douglas noted that she knew some of the people from Rise61, however she was not connected to the organisation in any way so would vote on the application.</p>								
8	<p><u>Salisbury - a safe and supportive Community</u></p> <p>Karen Linaker explained that the Board was facilitating discussions on the Public Health issue Dementia. Salisbury had the highest number of residents in Wiltshire living with Dementia.</p> <p>The Board then heard from:</p> <ul style="list-style-type: none"> • The Alzheimer’s Society – Andrew Day & Caroline Wilson • Safer Places Scheme – Anne Trevett • Swan Advocacy and Older Person’s Champion – Irene Kohler • Healthwatch Wiltshire – Julie Brown <p>People were asked to discuss their experiences both positive and negative of dementia in Salisbury, whether that was as someone living with dementia, a carer, a business, a health or social care organisation or other. These points were recorded by each table on post-it notes.</p>								

They were then asked to decide on which their number one priority was each table, concerning social care services for people living with dementia and their carers?

Top priorities were then feedback by each table, these were:

1. Better tailored packages of care – 15%
2. Better respite services / support for carers – 25%
3. Specialised support groups/integration – 6%
4. **More Dementia friends/champions - 31%**
5. Address issue of over stretched services – 17%
6. Poor post diagnosis – 2%
7. More training – 4%

People were then able to take part in an interactive voting session to ascertain the top priority in this area. The results showed that no. 4, More Dementia Friends was the top priority with 31% of the votes. These results would be used to inform the action plan going forward.

The Board considered the recommendations attached to the agenda.

Decision

The Salisbury Area Board agreed to:

- a) **Work with all in Salisbury to make it a Dementia Friendly Community (DFC)**
- b) **Ask the Community Engagement Manager to set up a Dementia Action Alliance (DAA) Steering Group with the overall aim of Salisbury achieving the (DFC) accredited status**

Questions and Comments included:

- Cllr Hoque welcomed this initiative and urged more businesses in Salisbury to complete the training.
- Andrew Day urged anyone connected to School, Scouts or Guide groups to get in touch if they would like to get involved as resources were available to work with young people.

9

Changes to the Residents Parking Permit Scheme

A new virtual residents (and their visitors) permit scheme was introduced earlier this year. The system was an online or telephone ordering one, intended to make this more efficient than the paper based version previously administered in

Chippenham. Residents no longer had to bulk buy visitor stays and could purchase as and when required. Concerns had been raised locally by residents and by the Area Board's Older Person's Champion. The Area Board was therefore asked to consider the issue put forward by Cllr Ian Tomes.

The Board received information on the implementation of the scheme by Joanne Pattison, Manager for Highways and Streetscene South.

Discussion took place where the following questions were taken:

- How did this comply with making Salisbury a dementia friendly city?
Answer: We can work with residents who may need a little extra help. The savings we have made are used to subsidize transport links.
- Anything which made life difficult for older people would have an impact on their visitors.
- How do you pay by cheque? Answer: The cheque can be posted. Forms would be updated to include the postal address for this.
- The soft launch approach of this change says 'don't tell anybody'.
- What will happen with the annual visitor permit for over 60's with no car?
Answer: This will remain a paper permit, as not issued by number plate.
- How do the parking ambassadors check to see if a vehicle has a valid permit if nothing displayed? Answer: The ambassadors have a handheld device which enables them to type each number plate in to. This tells them whether or not a vehicle is covered by a permit.
- So the Ambassador has to type in every single vehicle in every street?
Answer: Yes, however in due course we hope to bid for funding to purchase an updated system with devices which can scan number plates.
- As we are told that the cost of residents parking is covered by the charge to residents, why did we need to reduce costs? Answer: No answer was given.

Decision

The Salisbury Area Board agreed that whilst the new virtual permits had some advantages, the end of the paper permits would cause problems and anxiety for many of Salisbury residents. Therefore the Board called upon Wiltshire Council parking services to look at the possibility of operating a paper visitors parking permit alongside the new virtual visitors parking permits.

Cabinet Member attends a future meeting to explain the accelerated implementation of the scheme and undertakes consultation to shape any future developments of the scheme.

10

Partner and Community Updates

Local Youth Network (LYN)

The Board noted the report by Winnie Manning, Community Youth Officer and received an update from Kirstie Stage, Chair of the LYN Management Group (LYNMG). One member of the group had recently left to attend university. To fill that vacancy a new member had been recruited from Sarum Academy.

The LYNMG had met to consider two youth grants, as detailed in the report, along with the request to transfer some of the youth's Capital budget for revenue, held for Community Area Grants.

Salisbury City Council (SCC)

Deputy Leader, Cllr Mike Osment gave an update to the Board which included:

- Leader of SCC, Cllr Andrew Roberts had presented their proposals for the Community Boundary Review to merge Laverstock & Ford into Salisbury, at the consultation meeting held earlier that week. A further consultation event would take place on Wednesday 18 May in Laverstock.
- WC had proposed a number of assets as part of an Asset Transfer which were being considered. Further meetings were planned, with a decision expected in July 2016.
- The scaffolding had started to be taken down from the Guild Hall, works were on budget.
- Works at Victoria Park were complete and on budget.
- Cllr Derek Brown would be made Mayor of Salisbury on Saturday 14 May 2016.
- Foodie Friday would visit the market square that week, full details were available on the website.

Laverstock and Ford Parish Council

No update was given.

Police

Inspector Dave Minty explained that until a final decision had been made on 17 May 2016, he was unable to provide full details of the New Policing Model. It was hoped that information would be available by the next meeting where he agreed to provide a full update.

The Police attended a recent incident in the market square where a man had taken an overdose of an illegal substance.

The Police had assisted during the recent Cycle Wiltshire event which it was felt went really well. Current work was ongoing to tackle graffiti.

Questions:

- What was being done to target car broken in to at hotel car parks? Answer: We had not been aware of people specifically being targeted at hotels; however there was a trend of car windows being smashed in cars parked in isolated dog walking spots, so the message was to take your belongings with you and not leave anything valuable on display. There was also a small group targeting tools in vans.
- What was happening with Culver Street Car Park? Answer: There had been issues there; the Police was working with the Council to tackle this. Dave agreed to ask the Officer dealing with the issue to brief the Cllrs involved.

Fire

Salisbury District Commander; Louis Minchella circulated an update at the meeting and asked the Board what type of information they would like to see in future updates from him.

The Dorset and Wiltshire merger had now taken place; the only change noticeable to the public would be the rebranding of the vehicles and clothing, to read Dorset & Wiltshire Fire Service. New retained Fire Fighters were sought, Louis urged anyone interested to look online.

There had been an increase in thatch fires recently due to the cold snap, people in houses with thatched roofs were urged to seek advice from the website.

A new tranche of the Salamander Course would run in August, and community work in schools was ongoing. A free home safe and wellbeing visit could be booked online by visiting the website.

Suggestions put forward for inclusion in future updates included:

- Cllr MD - Reasons for false alarms to see if there was anything that could be done to limit them.
- Cllr RR - Carbon monoxide – formal apprenticeships
- Cllr RC - Parking on Ashley Green

Salisbury BID

Business Manager; Steve Godwin gave an update to the Board. A marketing drive was underway after businesses had commented that they felt there was not enough marketing. This initiative had already seen an increase in footfall to the city. 20 retailers were monitoring their income to see if the marketing was having an impact on sales.

There were 175 independent shops in Salisbury. These businesses needed support to keep them going.

Events:

- A recent motorcycle event saw 7,000 bikers come in to the city, this was a real spectacle.

- The Fisherton Festival had drawn in an extra 11,000 visitors to the city on that day.

The BID supports the Community Safety Partnership in the City, which runs the CCTV, Pubwatch and Shopwatch schemes. Each pub and shop in the scheme is alerted when a person on the 'banned list' is in the city.

The BID cleaning and handyman service now had a vehicle and two operatives. Their work had had a huge impact on St Thomas' Square. The BID was working on a charter with a preferred supplier who could come to the city 6 days a week to collect waste after 6pm, which would drastically reduce the amount of companies and times waste collection was occurring in the city at present. A further update on this would be available at the next Area Board.

Questions:

- Was there a way to deal with trolleys dumped in the river, as the supermarkets seemed not to bother with them? Answer: Trolley-wise would go and pick them up, but as they are not local they were hard to get hold of. Steve noted that people could ring the BID who would arrange to have the trolley removed.

Cllr Douglas thanked Steve Godwin for his excellent work with the BID

Community Engagement Manager

Karen Linaker gave an update on the following:

- The Wiltshire Cycle race event saw an extra 78 members of the public joining in the family events than the previous year.
- Road to Rio – Big Pledge was an initiative where people could take part as a team or as an individual in this 8 week activity challenge from 4 June – 29 July to get active and achieve a goal. Achievement would be logged per community area, so people could help Salisbury to be the most active community area in Wiltshire.
To register: www.wiltshire.gov.uk/bigpledge
- The Five Rivers Health and Wellbeing Centre (HWC) was now up and running, with an official opening event planned for October. The facility offered a suite of community rooms available for use.
- Communities were busy planning street parties for the Queen's 90th birthday. Karen had been informed of 7 parties so far, she urged others interested in holding a similar event to get in touch with her.
- The Child Wellbeing Group was due to meet in June. The Obesity strategy would also be available for consultation shortly.

Questions & Comments:

- Cllr Rogers noted that there was now a community mini bus based at the HWC centre for use. This could be booked by community groups.
- It was important to ensure that all of the staff at the centre were welcoming to a vast range of community groups which may use it.
- The reception area was not ideal for people meeting with the Citizen Advice staff, as their conversation should be private. Answer: There were 3 private rooms available for this type of meeting.

Air Quality Group

In addition to the written update attached to the agenda, Cllr Clewer gave an update and asked the Board to consider the recommendation for funding as detailed in the written paper. Progress was being made on the online app, which could be used to monitor air quality, river quality and traffic flow.

Decision

The Salisbury Area Board approved £1,100 of funding to go towards the tree planting at Skew bridge.

11

Health & Wellbeing Funding Bids

The Board considered four bids for funding from the Health & Wellbeing Budget, as detailed in the paper attached to the agenda.

1. Decision

DANCE SIX-0 was awarded ££1100 for a project to benefit older people and those with dementia, consisting of a set of dance sessions at Five Rivers during Dementia Awareness Week 2016 and thereafter for a further 6 sessions during the early summer

2. Decision

Keeping yourself Safe was awarded £500 towards their project.

3. Decision

Exercise classes for sheltered housing people. £2,400

4. Decision

Oral History Project for Sheltered Housing Residents. £1,700

Cllr's Clewer and Tomes declared that they were on the Housing Board, they would not vote on projects 3 & 4.

12

Area Board Funding

Youth Initiatives Funding 2016/17

The Board considered the recommendations of the LYN on 2 applications for funding as detailed in their report attached to item 10.

1. Decision

Wessex Community Circus was awarded £966-00 of youth funding for 2016/17.

2. Decision

Rise 61 was awarded £5,000 of youth funding for 2016/17.

Councillor Initiatives

The Board considered a Councillor Initiative funding bid put forward by Cllr Brian Dalton as detailed in the paper attached to the agenda

- Market Square Toilet Artwork £5,000 – Cllr Dalton

Decision

The Salisbury Area Board allocated £5,000 to the Cllr led Initiative – Market Square Toilet Paining project, with the following conditions:

- 1. Consultation with the public on the design was undertaken.**
- 2. The final design is presented to the Area Board for approval.**
- 3. The ownership of the toilets be clarified and permission sought.**

Community Area Grants

The Board considered 8 applications for funding from the Community Area Grant scheme for 2016/17, as detailed in the report attached to the agenda. The Chairman invited those present to speak in support of their projects. Following discussion, the Board voted on each application in turn.

Decision

Bemerton Community was awarded £6,570.45 towards St John's Place Community Centre audio visual equipment.

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

Salisbury United Reformed church was awarded £1,000 towards Fisherton Community centre Wi-Fi

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

Art Care was awarded £4,810 towards the Elevate project (Funds taken from LYN revenue budget and replaced with Capital budget).

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

The Stratford sub Castle Guild was awarded £840 towards a new Stratford sub Castle Village Notice board

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

13	<p>RISE:61 was awarded £5,000 towards a Bemerton Heath Bike Hub - Set up. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Decision</u> Salisbury and Districts Table Tennis Club was awarded £895.50 towards new equipment. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Decision</u> Salisbury Art Centre was awarded £5,000 towards an upgrade of Facilities in Salisbury Arts Centre. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Decision</u> Milford Street Bridge Project (St Edmunds Community Association) was awarded £5,000 towards Milford Street Bridge Project Triple M - More Mosaics and a Mural. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2016/17.</i></p> <p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 14 July 2016.</p>
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